



Foreign Affairs Manual

12 FAM — Diplomatic Security

Change Transmittal: DS-169

Date: October 13, 2011

12 FAM 670 AUTOMATED INFORMATION SYSTEMS (AIS) SECURITY CONTROLS

Changes

1. This Change Transmittal issues updates to 12 FAM 670, Automated Information Systems (AIS) Security controls. Significant changes:
 - **12 FAM 673, Thin Clients:** This introduces a new section. This policy addresses the minimum security requirements for Classified and Unclassified Thin Clients.
 - **12 FAM 673.1, Scope:** This section defines “thin clients,” which are computers with operating systems that run on a remote server and have no removable hard drives.
 - **12 FAM 673.2, Thin Client Requirements:** Posts must install the thin-client model required under their TEMPEST profile as the Department’s Certified TEMPEST Technical Authority (CTTA) determines; users must log off and power down the thin client at close of business each day; and use of external USB ports is prohibited.
2. Current changes are shown in *italic* and *dark magenta* to make it easier for the reader to identify them. However, if 50% or more of the subchapter is being revised, the *italic* and *dark magenta* can make it harder to identify changes. In those cases, normal black font is used throughout.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in this subchapter is DS/SI/CS. Please direct questions concerning content substance and interpretation

to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 12 FAM 670 (CT:DS-160; 01-07-2011) and insert the new 12 FAM 670 (CT:DS-169; 10-13-2011).
2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for CT:DS-169 and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.